

BAINTON & ASHTON PARISH COUNCIL MEETING

Minutes of a meeting of Bainton and Ashton Parish Council held on Tuesday 13th October at 7.15pm at the Reading Room, Bainton.

DRAFT MINUTES FOR APPROVAL AT NEXT MEETING

19. ATTENDANCE

- a. **Present:** William Gibson (Chairman), Neil Smith (Vice Chairman), Ruth Evered, Michelle Dickens – Clerk and 5 members of the public.
- b. **Absent:** Stephen Taylor.

20. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To receive Declarations of Interest from Councillors in items on the agenda. None.
- b. To receive written requests for Dispensations for Disclosable Pecuniary Interests. None.
- c. To grant any requests for Dispensation as appropriate. None.

21. OPEN FORUM (Opportunity for public questions or presentations to the council. Items to be discussed in the public forum are to be notified to the Clerk prior to a meeting).

- a. Cliff and Julie Stanton attended to discuss the following Nature Recovery points –
 - (1) The proposal of new signage at the Sheepwash. BAPC were in agreement of a new sign. Julie presented her draft sign and will continue with making the draft final to present at a future meeting.
 - (2) The brambles at the Sheepwash need to be cleared along with path clearance in certain areas. BAPC agreed for Julie to contact Tom, our current contractor to see if he is happy to do the work and if so, provide a quote. If not, Julie will reach out to alternative contractors as the work needs doing this autumn and needs to be done a bit more frequently.
 - (3) Clerk confirmed that Tom is sending across all invoices for this financial year so far as a couple appear to be missing.

22. MINUTES OF PREVIOUS MEETING

- a. To confirm [Meeting Minutes of 26th June 2026](#) held in the Reading Room. Approved and signed by the Chairman.

23. PLANNING MATTERS

- a. [Planning/tree applications log/status report for 2026.](#)
- b. One planning application **permitted** since the previous meeting – Manor Farm House, Ashton. Noted.
- c. One planning application **refused** since the previous meeting - The Green, Bainton. Noted.
- d. Planning/tree applications to consider since the previous meeting – none.

- e. Draft Local Plan. Draft plan has been published. Consultation period is 2nd October – 12th November 2026. Noted.

24. **COMMUNITY MATTERS**

- a. Community Flood Management. Bainton and Ashton's Flood Management document is available for viewing on their website and Facebook page. BAPC will be reaching out to local landowners, residents and as many people as possible to help share important information, encourage preparedness and ensure the parish is well informed about the risks of flooding.
- b. Allotments. Clerk confirmed that the land rent has been paid for the forthcoming year. Reimbursement received for this and the allotment water used this financial year so far from the Allotment Association.
- c. Defib. Clerk confirmed the monthly checks are up to date. Cllr. Evered has agreed to take over the Lucas' monthly checks. Clerk to show Cllr. Evered what the check involves. Cllr. Gibson is going to provide a battery torch to keep inside the defib unit.
- d. Good Neighbours Scheme (GNS). Clerk confirmed further to an email received that the GNS membership is free until March 2028. Clerk is going to contact GNS to find out how the service works so we can get communication out to the parish.

25. **HIGHWAYS AND ROAD SAFETY MATTERS**

- a. Autospeedwatch camera system. Correspondence received from the Speed Watch Group confirming that the camera licence is up for renewal in December and that Cambridgeshire Constabulary will not be accepting the data. Cllrs raised a few questions regarding the fee, data, ownership of the cameras and the possible installation of two flashing VAS in the areas where the camera are located. Clerk to reach out to the Speed Watch Group.
- b. Highfield Road. Cllr. Smith to look further into the installation of a camera at the fly-tipping and anti-social behaviour site, along with the associated costings. Clerk to contact Cambridgeshire Constabulary to seek clarification on whether footage or data collected by proposed cameras at the site would be reviewed and acted upon by the police. This follows on from the lack of police follow-up regarding the Autospeedwatch data, despite previous assurances that they would accept the data. The response from the police will help BAPC to determine whether installing cameras at the site would be a worthwhile and effective measure.

26. **GOVERNANCE AND FINANCIAL MATTERS**

- a. Unity Trust Current Account –
 - (1) Statement for June, July, August and September.
- b. Unity Trust Deposit Account –
 - (1) Statement for June, July, August and September.
- c. Payments made since June -
 - (1) **June** -

- (a) Tony Henthorn – salary - £307.42
- (b) HMRC – tax & NI - £72.22
- (c) Tony Henthorn – salary - £338.75
- (d) Internal auditor - £150
- (e) Tony Henthorn - £307.42
- (f) Bank charge - £7
- (2) **July –**
 - (a) Bank charge - £7
- (3) **August –**
 - (a) Wave water bill - £212.11
 - (b) Bank charge - £7
- (4) **September –**
 - (a) PCC – 20 mph speed limit - £3,930
 - (b) Anglian Water - £212.11 (duplicate payment – credit on account)
 - (c) Vision ICT – email hosting for Oct 2026-Sept 2027 - £120
 - (d) Auditor - £150
- (5) Receipts received since June -
 - (a) Tony Henthorn - £338.75 – salary overpayment
 - (b) PCC – final instalment of precept & grants - £9,312.50
 - (c) Bank interest - £27.90
- d. **End of quarter two Finance Report** – circulated and noted.
- e. Unity Trust – Cllr. Gibson, Cllr. Evered and Clerk added to UT.
- f. Cllr. Evered and Cllr. Smith now have .gov email addresses.
- g. External audit. Clerk confirmed that the audit for financial year 2025-2026 has been completed and the final sign off certificate received by BAPC.
- h. Internal auditor appointment for 2026-2027 audit. Clerk proposed the appointment of a local auditor to undertake future internal audits. The proposed auditor's fee is the same as the current auditor. Cllrs considered the proposal and approved the appointment.
- i. 2027-2028 budget preparation. Clerk to meet with Cllr. Evered to prepare the budget for presentation and approval in December meeting.
- j. Parish Online Mapping. Cllrs were in agreement that they do not require this service ongoing, therefore the subscription will not be renewed.

- k. Proposal of £20 pa contribution towards Barnack's printer. Approved.
- l. Parish News article. Cllrs are happy for Clerk to write BAPC's articles for the Parish News and Village Tribune magazines.

27. COMMITTEE/OUTSIDE BODIES

- a. Nature Recovery.
 - (1) JCC presentation held at Sacrewell on 24th August – circulated.
 - (2) Sheepwash maintenance. See Minute 21a2 above.
 - (3) Sheepwash signage. See Minute 21a1 above.

28. FORTHCOMING DATES

- a. Ward meeting – 4th November 7pm-8.30pm at Alfresco Living, Barnack. Cllr Gibson confirmed his attendance.
 - (1) Bulky waste collection being arranged by PCC. Further info to follow after discussion at Ward Meeting.

29. Date of next meeting – Thursday 17th December 2026 at 7pm.

Michelle Dickens

Clerk to Bainton & Ashton Parish Council
22nd October 2026