

# Minutes of BAINTON & ASHTON ANNUAL PARISH COUNCIL MEETING

on Thursday 27<sup>th</sup> March 2025 at 7pm in the Village Hall, Ufford.

Present: Councillors Mr M Lucas (Vice Chairman), Ms S Lucas (Chairman) and Mr W Gibson.

Clerk; Mrs J Rice

Members of the public; 7 including members of Ufford Parish Council and Rev. Gary Alderson.

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| <b>24/78</b> | <b>APOLOGIES FOR ABSENCE</b>  |  |
|              | <b>To receive and note apologies received by the Clerk.</b> There were apologies received from Cllr S Taylor.   |  |
| <b>24/79</b> | <b>DECLARATIONS OF INTEREST</b>   |  |
|              | <b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b><br>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).<br>There were no declarations of interest made.   |  |
| <b>23/80</b> | <b>PUBLIC PARTICIPATION</b>   |  |
|              | <b>Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b><br>Members of Ufford Parish Council were keen to explore the amalgamation of the two parish councils. The Clerk had circulated some information from Peterborough City Council that confirmed re-grouping is not an option at the moment due to the Government re-organisation and grouping of District/County Councils across the country. It was recommended that information is still gathered from both parishes to enable an amalgamation when the time is right. It was agreed that Ufford is a neighbouring, similar council, with shared interests and issues, that can be part of a new council – assets, precepts/budget, name, numbers of councillors and meetings are all to be agreed. It was confirmed that a consultation with residents is part of the process. It was resolved to meet again to discuss these issues.<br>Rev Gary Alderson stated that both councils share a common issue as they are in the position where their graveyards are nearing capacity very soon, as many in the ward are. He explained the process of closure (with some exceptions for double depth ones) and passing of maintenance to the Parish Council, who would take on the grass cutting, tree maintenance, stone wall maintenance etc, with a grant for 75% of costs available from the city council. It was confirmed that an extension/new graveyard will also need to be explored, possibly a ward based one, with any land options available. It was agreed to hold a ward meeting to discuss the issue further, seeking clarification on a few points. <b>Action Clerk</b><br>A member of the public reported more activity at the site on Helpston Road, that appears not to be in line with agricultural use ie sheep grazing, many cars and another building with power. It was agreed that photos will be obtained and sent to planning and RSPCA.<br>Two members of the verges group raised a concern with the action decided by the Parish Council to tackle the ASB and verge damage on High Field Road. The concern is that cars will move on elsewhere. The Chairman explained that something has to be done and there is no perfect solution, but this is a start, and a trial of agreed measures will be cost effective and hopefully a deterrent going forward, as the County Wildlife Site group has not put forward any concerns or ideas to improve the situation. |  |
| <b>24/81</b> | <b>MINUTES OF THE LAST MEETING (previously circulated)</b>  |  |
|              | <b>To agree the minutes of the last meeting on 6<sup>th</sup> January 2025 are a true record, circulated. Minutes to be signed by the Chairman.</b> The minutes were agreed as a true record and duly signed by the Chairman.<br>It was agreed to do item 84.2 at this point.   |  |
| <b>24/82</b> | <b>GOVERNANCE, TRAINING AND FINANCE</b>   |  |
|              | <b>82.1</b> <b>To receive and discuss finance report until end of February 2025, herewith, for any financial decisions and appointment of internal auditor as previously.</b> The Clerk explained the regular budget is on track and the project budget is largely unspent. The bank holds 16.4k with around 9k earmarked, so leaving 7k to carry forward in general reserves which is an adequate level. The appointment of the auditor is agreed.   |  |
|              | <b>82.2</b> <b>To agree any new dates and costs for training required for Councillors, details circulated.</b> There was no training requested/agreed.  |  |
|              | <b>82.3</b> <b>To receive any applications for co-option to Parish Cllr vacancy and resolve appointment.</b> There were none.   |  |
|              | <b>82.4</b> <b>To receive and note information from CAPALC and PCC on amalgamation of Parish Councils and agree action.</b> Any information will be sent to Ufford and a joint meeting later in the year will be set up. <b>Action Clerk</b>  |  |

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

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|              | <b>82.5</b>   | <b>To agree date for Clerk appraisal.</b> It was agreed the Clerk will circulate some dates for S Lucas and S Taylor to hold a meeting and agree more hours/the appraisal.   |
| <b>24/83</b> | <b>REPORT FROM WARD COUNCILLOR (IRENE WALSH) – to note resignation and immediate bi-election for a replacement.</b> This was noted plus the offer from Cllr Neil Boyce to help if needed. |  |
| <b>24/84</b> | <b>PARISH PROJECTS</b>  |  |
|              | <b>84.1</b>   | <b>To receive update from Nature Recovery Group and agree action and any new expenditure from budget.</b><br>A brief update was provided – no expenditure except the grass seed for the resident verges was agreed.  |
|              | <b>84.2</b>   | <b>To receive and note progress on the introduction of 20mph in parts of Bainton and update from Traffic Working Group. Also, note feedback from resident on new SLOW signs for Tallington Road installed.</b><br>C Hillier explained that new data obtained showed increasing speeds. It was reported that Sam Carling MP raised the Autospeedwatch issue at national level to try to get an agreement for use of the data by all councils.   |
|              | <b>84.3</b>   | <b>To receive update on Sheepwash renovation project, new signage and agree purchase of new bench(es). (From Community Leadership Fund monies).</b><br>The signage is still to be done, and bench ideas are being looked at, with a possibility of two new benches if budget allows as the existing one is very rough. <b>Action Clerk</b>   |
|              | <b>84.4</b>   | <b>To receive update from multi-agency groundwater flooding meeting on 19/3/25 and agree action, including proposal to site overflow storage tank on the grass verge.</b><br>Cllr M Lucas reported from the last meeting and actions being taken to address the problems, mainly the storage tank and leak. It was agreed to spend a max of £200 to sow the verge seed if necessary. It was agreed the meetings are useful and information will be sent to be shared with residents in future.   |
|              | <b>84.5</b>   | <b>To receive feedback on progress on solutions to Highfield Road improvements to tackle anti-social behaviour and damage to verges, including PCC to send costs for (temporary) no parking signs and verges group and JCC feedback.</b><br><b>To resolve possible purchase of two solar cameras at c.£150 each.</b><br>It was agreed to meet on 19/4/25 at 11am and map out where no parking signs can be installed and 1 or 2 surveillance cameras also, once permission and utilities information are obtained. The laybys will be looked at with a view to barriers to stop parking in the ones not used by farmers. It was agreed to check and send the letter drafted to Highways, J Collingridge explaining the situation in more detail. <b>Action All/Clerk</b> |
|              | <b>84.6</b>   | <b>To note feedback on ownership information needed for (partially successful) grant of 25k for play area and agree a plan of action for quotes and agree payment of third party contribution.</b><br>The Clerk gave an update on the information needed to get the grant/agreement and will circulate the ideas for quotes to all plus parents/grandparents. <b>Action Clerk</b>  |
|              | <b>84.7</b>   | <b>To note update and sign agreement on the “adopt the red BT phone box” process and agree any action.</b><br>It was resolved to sign the agreement and adopt the box, with new paint from BT. <b>Action Clerk</b>   |
| <b>24/85</b> | <b>REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE</b>   |  |
|              | <b>85.1</b>   | <b>To note feedback from verges meeting and update on (resident) verges in Ashton and agree cost of seed from nature recovery grant.</b> It was noted that the verges group do not agree with the measures tackling the condition of the CWS verges on High Field Road, however, do not offer any alternatives. It was agreed the seed is to come from the nature recovery budget.   |
|              | <b>85.2</b>   | <b>To note feedback from defib training session and from the defib checks performed and any issues reported, plus consider purchase of new defib for Ashton, costs to follow.</b><br>It was noted that there was very positive feedback from the awareness session that was well attended. It was decided that a defib in Ashton at a cost of £2500 was too much at present, and it will be considered at budget setting time this year for 26/27. A notice will be put in the board on the details of where the Bainton defib is etc. It was noted the next checker is S Lucas. <b>Action Clerk/Cllr S Lucas</b>  |
|              | <b>85.3</b>   | <b>To receive information regarding any new maintenance issues and agree action/expenditure, including resident verges Tallington Road, tree debris cleared, bus shelter side and Handyman contact.</b><br>This was noted and the Clerk is waiting for a contact for a handyman. There were no new reports, although it was noted that the flytipping is still not cleared.  |
| <b>24/86</b> | <b>PLANNING To receive details of applications and note or resolve council response.</b>  |  |

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

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|       | 86.1  | To receive and note any new applications arriving after agenda issued to see if can be discussed at this meeting. There were none.  |                   |
|       | 86.2  | To note Peterborough Local Plan consultation schedule and feedback from meeting on sending a response. There is a joint meeting being held on 30/4/25 for ward representatives to look at the sites included in the new plan (up to 18 houses on the Plants eggs site) and decide responses.        |                   |
|       | 86.3  | 24/01613/HHFUL/614/LBC repair and refurbishment to roof, replacement gutters and downpipe, lead capping, repointing and new double doors to match others plus new application 25/00166/167 at Bainton House, Tallington Road. Withdrawn by applicant 15/1/25 and 18/2/25.<br>This was noted.        |                   |
|       | 86.4  | 24/01633/FUL proposed new agricultural storage building at The Green, Helpston Rd, Bainton. Deadline 17/1/25. Response sent, awaiting decision. This was noted and will be checked if approved yet.   |                   |
|       | 86.5  | 25/00156/CTR and 25/00164/TRE various tree works at churchyard, Bainton. Deadline 4/3/25. No response sent. Awaiting decision. This was noted.  |                   |
|       | 86.6  | 25/00215/214 demolition of existing lean to and replacement with heritage style orangery at Bainton House, Tallington Road, deadline extended. Decide response. It was decided to support this application as it is an improvement. <b>Action Clerk to send.</b>                                    |                   |
|       | 86.7  | 25/00032/LBC replacement windows at Thatch Cottage, Tallington Rd. No response sent. Permitted 25/2/25. This was noted.   |                   |
|       | 86.8  | To note enforcement concern feedback – site to be monitored for non-building yard use. This was discussed in public time and more photos will be obtained for the safety/welfare of the sheep.  |                   |
|       | 86.9  | To receive and note information on Tree Protection Orders in parish and resolve any action, following article in Parish News and agree any new ones. There has been no suggestions of new.  |                   |
|       | 86.10   | To consider and resolve giving delegated authority to Clerk to respond on behalf of the Parish Council on simple applications of windows and tree works. This was agreed and delegated authority given.   |                   |
| 24/87 | PARISH/COMMUNITY/PCC LIAISON                                    |   |                   |
|       | 87.1  | To receive feedback from recently attended local meetings- including feedback from visit by Sam Carling MP on 17/2/25 and from second community energy saving and heat solutions workshop on 11/3/25. This was noted and also the second event was successful however planners need to be on board. |                   |
|       | 87.2  | To receive and note any communication sent to the Clerk and decide on action.<br>- New fibre telegraph poles in verge, Ashton. This was noted and decided nothing more can be done due to the right to do it by the network companies.  |                   |
|       | 87.3  | To note Primrose Festival date of Mothering Sunday 30/3/25 and PC involvement. This was noted; Cllr S Lucas is attending.   |                   |
|       | 87.4  | To receive and note situation and information regarding burial ground in Bainton and future maintenance and provision of extra space. Agree action. This was discussed in public time and action agreed.  |                   |
| 24/88 | PAYMENTS – to authorise payments to be made or made as follows; |   |                   |
|       | 88.1  | Clerk mileage Dec/Jan and Jan/Feb plus £26 home office allowance x 3 months Jan to Mar  | £127.95           |
|       | 88.2  | Clerk ink plan share £3.47 Jan and Feb new amount   | £6.94             |
|       | 88.3  | HMRC PAYE payable by employer/ee for February and March   | £71.40 and £71.20 |
|       | 88.4  | Village Tribune subs donation payable in April  | £200              |
|       | 88.5  | D Trevarthen tree clearance work  | £85 paid Feb      |
|       | 88.6  | Parish Online subscription  | £43.20 paid       |
|       | 88.7  | Reading Room Hall hire annual charge  | £125              |
|       | 88.8  | LJL Group play area cleaning due to H and S   | £552 paid         |
|       | 88.9  | Good Neighbours Scheme subscription payable in April  | £165              |
|       | 88.10   | CAPALC fees payable in April  | £292.44           |
|       | 88.11   | Reimburse J Stanton for grass seed  | £64.80            |
|       | 88.12   | Comm Heartbeat Trust training on defib  | £210              |
|       | 88.13   | Wave water bill   | £26.24 paid       |
|       | 88.14   | BT payphones for red tel box adoption scheme  | £1                |
|       | 88.15   | Clerk salary £356.40 less tax tbc payable 31/3/25 and expenses for informal PC meeting, plus 30/4/25 salary   | 285.20/£44        |

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

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| 24/89 | <b>DATE OF NEXT MEETING</b> The date of the next meetings will be the Annual Parish meeting and Annual Parish Council meeting on <b>Thursday 8<sup>th</sup> May 2025 at 6pm for 6.30pm</b> with refreshments then meeting start. All residents welcome. |
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Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_