

Minutes of Bainton & Ashton Annual Parish Council Meeting

on Monday 6th January 2025 at 8pm in the Reading Room, Bainton.

Present: Councillors Mr M Lucas (Vice Chairman), Ms S Lucas (Chairman) and Mr S Taylor.

Clerk; Miss J Rice

Members of the public; none

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| 24/65 | APOLOGIES FOR ABSENCE | |
| | To receive and note apologies received by the Clerk. There were apologies received by the Clerk from Cllr Gibson and Ward Cllr Walsh. | |
| 24/66 | DECLARATIONS OF INTEREST | |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made. | |
| 23/67 | PUBLIC PARTICIPATION | |
| | Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. CEO, CAPALC to attend to discuss amalgamation of Parish Council. There were no members of the public present and it was agreed that the CEO from (CAPALC) Cambs And Peterborough Association of Local Councils would not attend this meeting, as the relevant officer from the Peterborough City Council could not attend and the timing might be better later in the year for Ufford PC, who will be asked to contact this PC when they want more information to amalgamate. | |
| 24/68 | MINUTES OF THE LAST MEETING (previously circulated) | |
| | To agree the minutes of the last meeting on 7th November 2024 are a true record. Minutes to be signed by the Chairman. The minutes were agreed as a true record and duly signed by the Chairman. | |
| 24/69 | GOVERNANCE, TRAINING AND FINANCE | |
| | 69.1 | To receive and discuss finance report until end of December 2024, herewith, for any financial decisions. The finance report was received and noted. The Clerk explained the bank balance of £18.4K at present is quite high due to earmarked reserves for the Sheepwash refurb, nature recovery, 20mph/traffic calming introduction and High Field Road ASB of 9k are included. The basic budget is on track at 78%, 75% through the year and healthy general reserves will remain at the end of the year. |
| | 69.2 | To note precept forms submitted as agreed; precept of £13107 plus maintenance grant from PCC of £2700 This was noted. |
| | 69.3 | To note one new bank signatory set up. This was noted. |
| | 69.4 | To agree any new dates and costs for training required for Councillors. There were no bookings required and it was confirmed the net zero energy workshop was attended by two Cllrs. |
| | 69.5 | To receive any applications for co-option to Parish Cllrs vacancy and resolve any further recruitment action. It was confirmed that one application had been received but then withdrawn for later on and another application could be forthcoming. |
| | 69.6 | To receive and note information from CAPALC and PCC on amalgamation of Parish Councils and agree action. No further information was received as they did not attend – see above. |
| 24/70 | REPORT FROM WARD COUNCILLOR (IRENE WALSH) It was noted that apologies were received, and no report was sent in. | |
| 24/71 | PARISH PROJECTS | |
| | 71.1 | To receive update from Nature Recovery Group and agree action and any expenditure from budget. It was noted that no meeting has taken place since the last PC meeting. |
| | 71.2 | To receive and note progress on the introduction of 20mph in parts of Bainton and update from Traffic Working Group. The Highways Dept has said that the installation is due very soon and a date will be followed up, plus a contribution from PCC also. Action Clerk/Cllr S Lucas |

Signed by Chairman.....Date.....

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| | 71.3 | To receive update on Sheepwash renovation project, new signage and new bench. (From Community Leadership Fund monies). An update on the Sheepwash was given in that work had progressed but not finished. A special thanks was recorded to Mike Horne for plants put in the wash. The bench and plinth purchase will be chased up with C Stanton at the NRG meeting. Action Cllr S Lucas |
| | 71.4 | To receive update from multi-agency groundwater flooding meeting and actions, minutes of meeting on 27/11/24 circulated, including Internal Drainage Board comments on the flow of water, plus Anglian Water communication/advice, circulated. The notes of the meeting were received and noted. Water flow and drains are seemingly working ok, unaffected by the deeper ditch, however a tanking out of sewage may still be necessary at one property. A walkaround is due by Anglian Water and landowners will be approached. There is another meeting on 29/1/25. |
| | 71.5 | To receive feedback re Highfield Road improvement to tackle anti-social behaviour. The measures were discussed and it was agreed to measure the area for no parking signs and posts, plus police monitoring signs and an "entrance" type notice re county wildlife site/verges. The costs will be discussed at the next Langdyke Trust meeting for help and landowners and NRG to be approached with ideas. Action all |
| | 71.6 | To note feedback on grant application from Grantscape/Augean. The decision has not yet been received. |
| 24/72 | REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE | |
| | 72.1 | To note feedback from verges meeting with PCC and positive response to deal with (resident) verges in Ashton. A verges meeting was held recently and feedback and way forward agreed about the verges with soil dumped on, either re-seed or remove with care. To be reviewed after resident response. Action Clerk to follow up. |
| | 72.2 | To note defib checks performed and any issues reported. S Lucas for November, C Womack for December (Ian AD is checker for January and Cllr Gibson is checker for February.) Agree date for village defib refresher training session/check interest. There are no issues reported on the checks. A refresher training session will try to be arranged for 25/1/25 after the Wiki café session at 12 noon. Action to arrange, Clerk |
| | 72.3 | To receive feedback on grass cutting of play area and possible switch to local contractor. It was agreed that a local contractor will be approached to see if interested in this work. Action Clerk |
| | 72.4 | To receive information regarding any new maintenance issues and agree action/expenditure, including MVAS. It was noted that the tree removal debris near the Sheepwash will be queried with PCC for clearance. Action Clerk The MVAS batteries will be checked and changed to ensure continued functionality. Action traffic calming group |
| 24/73 | PLANNING To receive details of applications and note or resolve council response. | |
| | 73.1 | To receive and note any new applications arriving after agenda issued to see if can be discussed at this meeting. There were no others received than those listed. |
| | 73.2 | To note Peterborough Local Plan review feedback and request for response (24/10/24 refers) and decide on any action/response. (See also presentation from Cllr Neil Boyce, David Shaw and Protect Rural Peterborough). It was noted this has been discussed at local/ward meetings, however there is no immediate impact on this parish. It was decided that no response will be sent at this time, until the next stage is considered. |
| | 73.3 | 24/01362/CTR remove five dead red Pine trees and remove deadwood from trees in area marked at Manor Farm, Tallington Road deadline 12/11/24. Withdrawn by applicant. This was noted. |
| | 73.4 | 24/01542/CTR T1 Holly, heavily reduce crown and T2 large Acer re-pollard to 50% height at Cobleys Farm, Helpston Road, Bainton. No response sent, no issues. This was noted. |
| | 73.5 | 24/01613/HHFUL/614/LBC repair and refurbishment to roof, replacement gutters and downpipe, lead capping, repointing and new double doors to match others at Bainton House, Tallington Road, deadline 9/1/25. Decide response. It was decided to support this application as an overall improvement. Action Clerk |
| | 73.6 | 24/01633/FUL proposed new agricultural storage building at The Green, Helpston Rd, Bainton. Deadline 17/1/25. Decide response. It was decided that some support was inevitable for this application however concerns would be raised about its intended use due to previous issues with unauthorised activity, and also |

Signed by Chairman.....Date.....

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| | | the impact on the street due to the size of the building and furthermore whether a condition on future use can be stipulated to agricultural use only and no change to domestic as in other cases. Action Clerk | |
| | 73.7 | To receive and note information on Tree Protection Orders in parish and resolve any action. The Clerk relayed that there are 4 recorded TPOs for the parishes, including a group and a woodland. These will be sent to the Nature Recovery Group to check and residents will be asked to identify other possible trees worthy of a Tree Preservation Order via the Parish News. Action Clerk/NRG | |
| 24/74 | PARISH/COMMUNITY/PCC LIAISON | | |
| | 74.1 | To receive feedback from recently attended meetings. Cllr Lucas attended the John Clare Countryside conference no.2 which was very positively received, in relation to the work going on in and around the ward. It was noted that the issues raised at the Barnak Ward meeting included CCTV for littering/flytipping in some areas, Local Plan (see above) and ASB. | |
| | 74.2 | To receive and note feedback from Christmas event. The feedback was positive from both events and it was noted that two new residents to help at Ashton will be needed next year. | |
| | 74.3 | To discuss support for a PCC Climate Change Forum, ref email N Boyce and also net carbon emissions grant available – expressions of interest due by 31/1/25. This was not discussed specifically, however will be sent to the nature recovery group for comment. | |
| | 74.4 | To receive and note feedback from the net zero awareness and energy saving event at the Reading Room on 12/12/24 by PECT. The feedback from Cllrs who attended that this was a pilot session and residents will hopefully get something from it on specific ways they can help at home, via the debate and ideas. It was noted that Planning Depts are not always supportive of hear source pumps. | |
| | 74.5 | To receive and note communication re adopting the red BT phone box and decide uses/response. Information on adopting the BT box for £1 was received and noted. The Reading Room will be approached to see if they are willing to help with the idea of use for a reading books swap service. If not, residents will be approached to volunteer and help if interested. Action Clerk | |
| | 74.6 | To receive and agree to Good Neighbours Scheme agreement and arrange to sign. The Clerk explained the amount for next year is now half at £165 and due early April. This was agreed. | |
| 24/75 | COMMUNICATION AND CORRSPONDENCE | | |
| | 75.1 | To receive and note any communication sent to the Clerk and decide on action. <ul style="list-style-type: none">- Request for cultural/historical postcards to send to Italy. Community Facebook to be offered.- Cambs OPFCC new police plan – this was noted and has been posted.- Parish Charter, N Boyce refers – this was noted. | |
| 24/76 | PAYMENTS – to authorise payments to be made or made as follows; all payments were authorised as follows; | | |
| | 76.1 | Clerk mileage Nov/Dec plus home office allowance x 2m | £95.20 |
| | 76.2 | Clerk ink plan share Nov and Dec 2024. | £9.90 |
| | 76.3 | HMRC PAYE payable by employer/ee for December (paid) and January tbc | £91 paid £71.40 due |
| | 76.4 | Clerk salary £356.40 less tax tbc payable 31/1/25 | £285 |
| | 76.5 | Leics Gardens grass cutting | £700 paid |
| | 76.6 | Reading Room for verges meeting and annual invoice for hiring | £21.75 |
| | 76.7 | C Stanton re-imburse for batteries for tree lights | £7.99 |
| | 76.8 | Reimburse Clerk for land registry enquiry re grant application | £29.95 |
| 24/77 | DATE OF NEXT MEETING To agree the date of the next Parish Council meeting in the Reading Room, Bainton in March 2025. To agree also date of the Annual Parish/Council Meetings between 1st March and June. The next meeting dates will be arranged outside of this meeting and communicated asap. Action Clerk | | |

Signed by Chairman.....Date.....