

Minutes of BAINTON & ASHTON ANNUAL PARISH COUNCIL MEETING
on Thursday 7th November 2024 at 8pm in the Reading Room, Bainton.

Present: Councillors Mr M Lucas (Vice Chairman), Ms S Lucas (Chairman) and Mr S Taylor.

Clerk; Miss J Rice

Members of the public; 3

24/52	APOLOGIES FOR ABSENCE
	To receive and note apologies received by the Clerk. There were apologies received from Cllr Walsh and Mr W Gibson sent apologies via Cllr Taylor.
24/53	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.
23/54	PUBLIC PARTICIPATION
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. The Chairman introduced and welcomed Leah Friend, Senior Project Co-Ordinator at PECT, who had requested to attend to brief Councillors and public on a project to understand the barriers to achieving net zero in various parishes, chosen at random. Leah explained they would like to hold 2 focus groups/workshops in Dec/Jan with residents to explain the project and discuss overcoming barriers to net zero actions. It was agreed that a session could be held with the Wiki Café in January and maybe the Buttercross Club if not a standalone session. It was explained that help with leaflets delivery could be obtained with Parish News distribution and also advertising. A resident explained they were there for traffic calming and it was agreed to move item 58.2 to now and then 58.1.
24/55	MINUTES OF THE LAST MEETING (previously circulated)
	To agree the minutes of the last meetings on 2nd September 2024 and the extraordinary meeting on 3rd October 2024 are a true record. Minutes to be signed by the Chairman. The minutes were agreed as a true record and duly signed by the Chairman.
24/56	GOVERNANCE, TRAINING AND FINANCE
56.1	To receive and discuss finance report until end of October 2024, herewith, for any financial decisions. The report was received and noted. It was noted that the basic budget was exactly 58% spent at 58% through the year and all on target and that project expenditure had still not been spent due to hold ups with the Sheepwash works and traffic calming measures. The bank balance is 21.1k, with expenditure estimated of 5k plus Sheepwash until the end of the year. Of the 12.1k remaining, some is earmarked for High Field Road ASB, Nature Recovery and traffic calming, leaving a healthy 6.6k general reserves.
56.2	To receive and note draft budget and precept for 25/26 and discuss and agree any changes and final figures. The Clerk presented a draft budget prepared by a sub group. The budget figures had been prepared taking into account inflation/higher costs, Clerk national pay award, grass cutting costs and the Good Neighbours Scheme charging for subs next year. Projects will include more High Field Road measures to tackle ASB (as PCC and police recommended it is casted locally) and also a contribution to the play area improvements if a grant is awarded. It was noted that no provision for amalgamation of councils costs was necessary. The reserves will remain healthy based on this budget, resulting in a £13107 precept and increase of approx. £1.42pa for a band D property. The draft budget presented was agreed in full. Action Clerk to send form.
56.3	To receive bank forms to process for new signatories. It was agreed to redo the bank signatory forms with just Cllr S Taylor added. Action Clerk/Cllrs
56.4	To agree any new dates and costs for training required for Councillors. There was no training required at this point.
56.5	To note Community Leadership Fund payments' status and agree further action to spend.

Signed by Chairman _____ Date _____

		It was noted that there remains grant money for a new bench and plinth at the Sheepwash and also £370 more bulbs. Action S Lucas to raise at next NRG meeting.
	56.6	To receive any applications for co-option to Parish Cllrs vacancy and resolve any further action. There has been no more applications.
	56.7	To receive feedback from meeting with Ufford Parish Council re amalgamation of Parish Councils and from PCC and agree any next steps. Information circulated from PCC. It was noted that Ufford Parish Council are trying harder to recruit before looking further into amalgamation. It was agreed they would be invited to the next meeting, with Peterborough City Council and CAPALC representatives present to advise.
	56.8	To receive and note feedback from CAPALC conference on 20/9/24. Cllr S Lucas reported back and that it was too detailed in general on most topics – main point being that councils are still pushing the government to allow PC meetings to be held via zoom or hybrid in future.
24/57	REPORT FROM WARD COUNCILLOR IRENE WALSH. Unfortunately, Cllr Walsh was not present due to the meeting time change.	
24/58	PARISH PROJECTS	
	58.1	To receive update from Nature Recovery Group and agree action and any expenditure from budget, including cutting of Bainton Green Road and CWS by PCC and attendance and feedback from the Restore Barnack’s field paths meeting on 15/9/24. Emails on verges from J Stanton refers. C Stanton explained that more bulbs had been sent to replace others and will be planted soon. It was noted that it was disappointing that the Bainton Green Road verges were not cut by Peterborough City Council as agreed and that a meeting is due in 2 weeks time. It was reported that the contractor is starting on the Sheepwash again soon as the timber is ready and machinery available. It was agreed to leave the brackets in place. Feedback from the Restore Barnack Field Paths meeting was given as encouraging and positive with both new and restored paths due. Cllr S Lucas reported from the JCC Steering Group meeting on their involvement in authority level nature recovery plans and targets. It was noted that there is another conference on 10/12/24.
	58.2	To receive and note feedback from the consultation with the village on the introduction of 20mph and resolve response to PCC. The Clerk read out the results and feedback from Highways and there was a discussion and dispute with the data used by them to analyse the outcomes. It was agreed to send Highways notice that the Parish Council still supported the introduction of a 20mph limit in parts of Bainton due to more detailed evidence available to them and that Highways had discussed this measure at Ward meetings with no reservations about its need. Action Clerk
	58.3	To receive update on Sheepwash renovation project, new signage and new bench.(Relates to CLF) See item 58.1 and 56.5
	58.4	To receive update from flooding joint agency meetings and actions, minutes of meeting 16/10/24 circulated. Cllr M Lucas reported back and minutes had been circulated. There will be an audit with a representative around Ashton to look at the issues.
	58.5	To receive feedback from multi-agency/PCC re Highfield Road improvements and extraordinary meeting on 3/10/24. To resolve to buy NHW signs/look at scheme update and grant availability. See attached summary following Problem Solving Group meeting. The notes of the meeting with the police D.I. Jo Grant had been circulated but nothing back from the multi-agency reps. It was noted that measures will need to be made locally with the police helping with more patrols and following up on reported repeat offenders where possible. It was agreed that a “bund” would prevent parking and good signage to deter unwanted visitors behaving inappropriately. It was agreed to get landowners on board to explain and work with. Action Clerk (landowners and signage) and S Lucas (bund/Langdyke)
	58.6	To receive feedback on Tallington Road issues and request for signage, HGV limit and stop lines. The Clerk reported that Highways had suggested the Horse Society may help with signage and that the HGV limits are not enforceable and warning signs are for an area so no more are necessary. Highways say that the suggested stop white lines would not help in this location. Action Clerk to follow up.
24/59	REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE	

Signed by Chairman _____ Date _____

	59.1	To receive any feedback on a village clean up of the play area or ideas for new play equipment and resolve action/expenditure from asset maintenance budget and possible grant application. It was reported that the play area had been cleaned and that a few residents had provided useful feedback on ideas for improvements with play area equipment. It was agreed to submit an Augean grant application and that if necessary the Parish Council would pay the contributing third party 11% of funds. Action Clerk	
	59.2	To note any new feedback on grass cutting arrangements for High Field Road and CWS. The contractors had been and done a good cut and helped with removal of some other cuttings.	
	59.3	To note defib checks performed and any issues reported – note new pads received and new rota. Agree date for village defib refresher training session/check interest. It was noted that the defib is fine and new pads will be fitted. No training date was discussed.	
	59.4	To receive information regarding any new maintenance issues and agree action/expenditure. There were no new issues reported.	
24/60	PLANNING To receive details of applications and note or resolve council response.		
	60.1	To receive and note any new applications arriving after agenda issued to see if can be agreed now. There was an application 24/01421/LBC for internal and external alterations to Lolham Mill, King St Maxey (in Bainton parish) and it was decided to support this application as no problems could be seen. There was also an application 24/01433/CTR to pollard and prune various trees at Stonelea, Tallington Road and this was supported as necessary works. Action Clerk	
	60.2	To note Peterborough Local Plan review feedback and request for response (24/10/24 refers) and decide on any action/response. (See also presentation from Cllr Neil Boyce, David Shaw and Protect Rural Peterborough) The consultation was received and noted and it was decided not to send a response on other Parish's sites.	
	60.3	24/01362/CTR remove five dead red Pine trees and remove deadwood from trees in area marked at Manor Farm, Tallington Road deadline 12/11/24. It was decided to support this application.	
24/61	PARISH/COMMUNITY/PCC LIAISON		
	61.1	To receive feedback from recently attended meetings (Ward meeting 31/10/24) and agree attendance at future meetings, including Ward meeting. It was noted that concern about the Local Plan process was raised at the ward meeting. It was further noted that the next meeting is on 28/11/24 in Bainton Reading Room with Richard Astle of Langdyke Trust.	
	61.2	To note allotment tenancy for 5 year lease of land renewed for 5 years and risk assessment completed/insurance paid. To note and agree request for amount from maintenance budget. This was noted and it was agreed to support a grant for resources at the allotment site of £250. Action Clerk	
	61.3	To note Remembrance Day poppies put up and agree a donation to the poppy appeal. It was noted that poppies had kindly been put up and it was agreed to donate £50 to the Royal British Legion from the donations budget. Action Clerk	
	61.4	To discuss plans for Christmas events and resolve actions. Cllr S Lucas outlined the plans as the same as last year and it was agreed that trees and lights (if needed) will be purchased as per budget for Ashton, as Bainton's event is combined with the church now. Action S Lucas/residents.	
24/62	COMMUNICATION AND CORRRESPONDENCE		
	62.1	To receive and note any communication sent to the Clerk and decide on action. There was none.	
24/63	PAYMENTS – to authorise payments to be made or made as follows; the following payments were agreed;		
	63.1	Clerk mileage Sep/Oct, plus home office allowance Sep and Oct (£26 x 2)	£104.65
	63.2	Clerk ink plan share Sept and October	£9.90
	63.3	HMRC PAYE payable by employer/ee for November (£68.40 paid for October)	£71.40
	63.4	Community Heartbeat Trust new pads	£69.54
	63.5	Cllr S Lucas mileage	£36
	63.6	ICO subs	£35
	63.7	Room hire for JCC nature recovery meeting	£21.75 to be paid

Signed by Chairman _____ Date _____

	63.8	Clerk new rate salary NALC cost of living rise +0.63p ph £356.40 less tax tbc payable 30/11/24 and 31/12/24	£285
	63.9	Clerk back pay April 2024 to October 2024 7 months of £14.18 difference	£99.26
	63.10	Leics Gardens grass cutting	£600 paid 1/10/24
	63.11	J Stanton bulbs and wildflowers (from CLF grant)	£126.56
	63.12	Reimburse S Lucas for mileage and parking	£29.60
	63.13	Vision ICT domain and email	£210
	63.14	Wave water bill for allotment site	£62.98
	63.15	Autospeedwatch data licence subscription	£179 x 2
	63.16	Donation to RBL	£50
		Donation to allotment association	£250
	63.13 Income	Allotment Association rent received 3 rd and 7 th October	£350
24/64	DATE OF NEXT MEETING The date of the next meeting was agreed as Monday 6th January 2025 at 8pm in the Reading Room, Bainton. Cambs & Peterborough Association of Local Councils (CAPALC to attend re amalgamation		

Signed by Chairman _____ Date _____