

Minutes of BAINTON & ASHTON PARISH COUNCIL MEETING

on Tuesday 16th April 2024 at 7pm in the Reading Room, Bainton.

Present: Councillors Mr M Lucas, Ms S Lucas (Chairman) and Ms I Walsh

Clerk; Miss J Rice

Members of the public; 1

24/01	APOLOGIES FOR ABSENCE
	To receive and note apologies received by the Clerk. There were no apologies – all Councillors were present.
24/02	DECLARATIONS OF INTEREST
	To receive all declarations of interest under the Council’s Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.
24/03	PUBLIC PARTICIPATION
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. The resident had some comments regarding the planning applications for consideration. There was a discussion about the general considerations with any application ie effects on flooding in the area, impact on the conservation area and area of special characteristics, in line with the local design statement, plus erosion of the village boundary and re-instatement of verges and clearance of mud from roads after building works. The planning applications item was agreed to be moved to be covered first, see below.
24/04	MINUTES OF THE LAST MEETING (previously circulated)
	To agree the minutes of the last meeting on 19th March 2024 are a true record. Minutes to be signed by the Chairman. The minutes were agreed as a true record and will be signed at the next meeting. Action Clerk.
24/05	MATTERS ARISING from previous meeting for information. There were none.
24/06	GOVERNANCE, TRAINING AND FINANCE
	6.1 To receive and note report to end of the financial year herewith, and resolve any queries, circulated. The Clerk had circulated the report to the end of the year. The basic budget was underspent by 6%, with monies flowing into general reserves. The project budget was underspent by 86% as the nature recovery, Sheepwash refurb and traffic calming money is not yet spent and will be carried forward, £7.2k. The remaining balance at 31/3/24 is £11078, with general reserves of £3.9, around 33% of the precept, which is advised. A grant of £500 was received in November 2023 for the Sheepwash bench/plinth.
	6.2 To receive internal finance checks to end of March 2024, Cllr M Lucas. It was noted that these have been carried out with no issues.
	6.3 To agree appointment of internal auditor as previously. This was agreed. Action Clerk
	6.4 To agree the council meets criteria for exemption from external audit. This was agreed, due to the receipts or payments not exceeding 25k. Action Clerk to prepare forms.
	6.5 To receive and note Accounting Statements for Annual Governance and Accountability Return (AGAR) Section 2 and agree. This was received, noted and understood.
	6.6 To note uncontested election and current 3 Councillors elected and resolve any further action on co-option. Note update on Annual Parish Meeting. This was noted and elected Councillors signed their declarations of acceptance. The Clerk confirmed there had been no further applications and it was agreed to approach residents where possible and highlight the issue at the annual meeting in May. The Clerk gave an update on the APM and refreshments expenditure was agreed. Action Clerk
	6.7 To note appraisal carried out and agree recommendation and if applicable back dating. The feedback from the appraisal meeting and objectives was received and noted and the final increment of one point agreed to be paid, plus back pay to November 2023. Action Clerk
24/07	PLANNING To receive details of applications and note or resolve council response.

Signed by Chairman _____ Date _____

	7.1	To note latest on planning enforcement case started for reporting of cars parked/stored on land off B1443. Planning Enforcement have visited recently and is following up queries. The Clerk reported the latest communication from the planning enforcement officer, that it is still in progress. The reported dumping of aggregate will be sent on. Action Clerk	
	7.2	24/00400/HHFUL proposed erection of S/S pool building – material changes to consent 23/00031/HHFUL at Poplar Farm, Bainton Green Road, Ashton. Decide response. Deadline 29/4/24 It was agreed to support this change as an improvement in style. Action Clerk to send response.	
	7.3	24/00419/HHFUL proposed 2 storey side extension at Paddock Cottage, Helpston Road, Bainton. Decide response, deadline 25/4/24. It was decided to support this application due to allowing residents to extend and develop their properties with no negative impact. Action Clerk to send response	
	7.4	24/00438/CTR Lime red x2 reduce by approx. 5m into pollard. Decide response, deadline 23/4/24. It was decided to support this application as necessary tree maintenance. Action Clerk to send response	
	7.5	To receive and note any new applications arriving after agenda issued to see if can be agreed now. There were none. See public participation above.	
24/08	PAYMENTS AND RECEIPTS: To agree payments to be made as follows; The following payments were authorised to be paid.		
	8.1	HMRC employee tax to deduct from April is zero – credit on HMRC £172.32	£0
	8.2	Clerk mileage Mar	£14.40
	8.3	Clerk ink plan share April	£4.95
	8.4	Clerk salary end of April new pay £342.22 plus home office £26 less tax/Ni – see above – plus back pay	£368.22 £29.25
	8.5	Reimburse Clerk for signs	£25.07
	8.6	Reading Room hire charge	£118.00
	8.7	CAPALC fees and DPO	£289.15
Receipts	8.8	Additional Community Leadership Fund grant received for signage and flowers Water bill from Allotment Assoc due	£537.68 £35.02
24/09	DATE OF NEXT MEETING To confirm the date of the next Parish Council meeting is the 7 th May 2024 at 6pm in the Reading Room, Bainton – please note this is the Annual Parish Meeting (starting at 6pm for refreshments) followed by the Annual Parish Council meeting at 7.30pm.		

Signed by Chairman _____ Date _____