

## Minutes of BAINTON & ASHTON PARISH COUNCIL MEETING

**on Tuesday 18<sup>th</sup> March 2024 at 7pm in the Reading Room, Bainton.**

Present: Councillors Mr M Lucas, Ms S Lucas (Chairman) and Ms I Walsh plus Ward Councillor David Over.  
 Clerk; Miss J Rice  
 Members of the public; 3 from the Traffic Calming Working Group (1 arrived at 19:45) plus 2 more residents.

<b>23/86</b>	<b>APOLOGIES FOR ABSENCE</b>
	<b>To receive and note apologies received by the Clerk.</b> There were no apologies.
<b>23/87</b>	<b>DECLARATIONS OF INTEREST</b>
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest made.
<b>23/88</b>	<b>PUBLIC PARTICIPATION</b>
	<b>Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> Cliff Stanton circulated a draft update from the latest Nature Recovery Group meeting and went through the main points, including the Washdyke hoping to be finished in April and the residents maybe changing their mind on the location of the donated bench there. He also mentioned the grass cutting regime he will handover asap. The report will be uploaded to the council website. The Chairman thanked him for all of his hard work as a Parish Councillor, which had been much appreciated, and again congratulated him and his wife, Julie, on receiving the Civic Award for their contributions to the environment. The resident requested an update on the flooding action being undertaken and queried the maintenance schedule of the Internal Drainage Board (IDB) doing some ditches and not others that are left to landowners. This was confirmed as being not clear as to why, however, on site meetings had been held with the IDB and clearances had taken place by them, residents and landowners to improve the situation. The IDB had confirmed they have no capacity to do the work and be paid. Demand for a separate flood Whatsapp group had been minimal and continuation of existing comms and action will continue for now.
<b>23/89</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>
	<b>To agree the minutes of the last meeting on 9<sup>th</sup> January 2024 are a true record. Minutes to be signed by the Chairman.</b> The minutes were agreed as a true record and duly signed by the Chairman.
<b>23/90</b>	<b>MATTERS ARISING from previous meeting for information.</b> There were none.
<b>23/91</b>	<b>GOVERNANCE, TRAINING AND FINANCE</b>
	<b>91.1</b> <b>To receive and discuss finance position to end of February to use for any decisions, herewith, and resolve any queries, circulated.</b> The Clerk gave a brief update report – basic budget being underspent by 7% and bank balance at 12.1k includes earmarked C/F reserves of 1k nature recovery, 4k Washdyke project, 2.3k traffic calming not yet spent, leaving approx. 4-5k general reserve at start of year.
	<b>91.2</b> <b>To receive internal finance checks to end of December 2023, Cllr M Lucas.</b> It was noted these have been carried out with no issues raised. The internal auditor was agreed to be invited/appointed as previously.
	<b>91.3</b> <b>To decide on new bank signatory and Vice Chairman if required. Form to be signed.</b> It was agreed that Cllr Lucas will be a new signatory and the forms were signed. <b>Action Clerk</b>
	<b>91.3</b> <b>To note Parish Councillor vacancy insert to Parish News and agree further recruitment methods and/or options for future, if needed. Note: Parish Councillor elections in May 2024 and possible recruitment event.</b> It was noted that no applications for Parish Councillor had been received and election forms are now due. Co-option and/or alternative options will be reviewed at and after the Annual Parish meeting on 7/5/24.
	<b>91.4</b> <b>To agree dates and format of the two Annual meetings – Parish (residents) and Parish Council.</b> It was agreed to hold the Annual PARISH meeting and the Annual Parish Council meeting on the same date – 7/5/24, from 6pm.
	<b>91.5</b> <b>To note training opportunities and agree any new bookings.</b> There was no request for more training now.

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	91.6	To note appraisal due and increment review Nov 2023→and agree date/who. It was agreed to hold the appraisal meeting with Cllr Walsh and Cllr M Lucas. <b>Action Clerk</b>
	91.7	To note any problems with use of old email addresses and agree action. It was noted that not all Cllrs like the new system but automessage or forwarding from old to new will be tried.
23/92	<b>REPORT FROM WARD COUNCILLOR To receive and note latest report from Ward Councillor Over, if available.</b> Cllr Over gave an update from Peterborough City Council, where an opposition party has been formed creating an unusual situation for operating effectively. The Chairman thanked Cllr Over for all of his support and help over the years and wished him well in retirement.	
23/93	<b>PARISH PROJECTS</b>	
	93.1	To receive and note update from the Nature Recovery Group and agree any expenditure. This was covered above in 23/88.
	93.2	To receive and note any feedback from James Collingridge/PCC re Highfield Road and resolve actions, chased up. Feedback has been received and a joint meeting is being organised to look at measures to improve the area.
	93.3	To receive update from PCC re 20 mph traffic order and from Traffic Calming Group, including latest from PCC meeting, circulated, re ward-based control measures, MP involvement and also re Community Speedwatch and resolve action. An update on the introduction of 20mph and the Traffic Regulation Order was given – it is slow going as a new PCC officer is now assigned. The Traffic Calming Group reported little progress until a recent engagement from the Police Force via the Chief Constable showing renewed interest in the capabilities and opportunities of the data. <b>Action Clerk</b> to check TRO timescale
	93.4	To receive and note update on management of the Bainton Green Road County Wildlife Site verges, actions agreed by PCC. The update was received and noted including PCC taking on the cut and collect work early summer and September cut for now, with a review of arrangements and grants to follow.
	93.5	To receive and note update on Sheepwash renovation project and danger water sign/risk assessment and new bench, risk assessment attached. It is hoped the refurb will finish in April 2024 and it was agreed to purchase health and safety signs, due to the unfinished work and ongoing water risk. <b>Action Clerk</b>
	93.6	To consider Parish Council Climate Action Plan/Group. It was agreed to do an information sheet on bio-diversity actions for a PC. <b>Action Clerk</b>
23/94	<b>REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE</b>	
	94.1	To receive information regarding any new maintenance issues and agree any action/expenditure. Agree removal of Coronation signs. There was a report of old road signs still being near the railway line. It was agreed to take down the Coronation sign in Bainton.
	94.2	To receive and note updated Asset Register, herewith, and to note asset maintenance budget of £450 available. Agree insurance policy review and Buttercross insurance or not. The asset register was noted and the insurance quotes will be awaited before a decision is made on the Buttercross. <b>Action Clerk</b>
	94.3	To receive and note update on flooding prevention action – resolve new Whatsapp group, newsletter, action/residents. Actions were noted as above in 23/88 and a visit by PCC flood management requested plus a newsletter revisited in autumn.
	94.5	To note verge grass cutting regimes (including Highfield Road improvements) to continue and agree continuation strategy/shadowing C Stanton, and an annual monthly plan. There were no takers for grass cutting plans or shadowing just yet as only 3 Cllrs at the moment – this will be reviewed at the next meeting.
	94.6	To agree cost of new defib battery £210 plus delivery, plus defib rota of checks. It was agreed to purchase this now. <b>Action Clerk</b>
23/95	<b>PLANNING To receive details of applications and note or resolve council response.</b>	
	95.1	To note latest on planning enforcement case started for reporting of cars parked/stored on land off B1443. Planning Authority responding to Planning Contravention Notice sent to resident and follow up action is planned. More information relating to cattle on site was noted and this will be forwarded to Planning Enforcement. <b>Action Clerk</b>
	95.2	23/01408/OUT Outline application with some matters reserved for a S/S 2-bedroom detached bungalow at Stoneycroft, Ufford Road, Bainton. Deadline 8/11/23 Permission refused. This was noted.
	95.3	23/00118/OUT Land to the South of West St in Helpston, up to 20 houses. Objection re-affirmed. It was noted that the appeal was narrowly successful in favour of the developer.

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_

	95.4	<b>23/00581/HHFUL demolition of existing outbuilding and erection of timber pre-fabricated single storey granny annexe for ancillary use to the main building – refused permission - appeal lodged 25/2/14. Noted.</b>	
	95.5	<b>23/00258/CTR Cherry tree – fell – at Maple House Tallington Road, Bainton. Deadline 19/3/24. Decide response.</b> It was decided to support this application with due regard to nesting birds. <b>Action Clerk</b> to send response.	
<b>23/96</b>	<b>96.1</b>	<b>PARISH/COMMUNITY/PCC LIAISON</b> a) <b>To receive and note feedback from Parish Liaison Group meeting.</b> It was noted there has not been one. b) <b>To receive and note request from Reading Room for a donation towards a new “chatty bench” and agree response/amount.</b> It was agreed to donate the remainder £100 of donations budget. <b>Action Clerk</b> c) <b>To note response from City Council legal department on ownership of the Buttercross inconclusive.</b> This was noted. d) <b>To note feedback from Mayor’s Civic Award ceremony and Cliff (ex Parish Councillor) and Julie Stanton’s successful nomination and receipt of award for Contribution to the Environment.</b> This was noted as a positive event attended by Cllr S Lucas, Sarah Lambert and Richard Astle on behalf of the Stantons who were unfortunately away. e) <b>To note current Bainton Poors Estate Trustee vacancy and agree action.</b> It was agreed that Cllr S Lucas will be the new Trustee.	
<b>23/97</b>	<b>97.1</b>	<b>COMMUNICATION AND CORRESPONDENCE</b> a) <b>To note correspondence re coaches travelling through Bainton.</b> This was noted. b) <b>To note correspondence re use of What3Words to report issues ie potholes to PCC.</b> This was noted. c) <b>To note Allotments Association AGM is 26<sup>th</sup> March 2024 at 7.30pm and confirm attendance and any issues to raise.</b> This was noted however no-one was available to attend.	
<b>23/98</b>	<b>PAYMENTS AND RECEIPTS:</b> Payments were approved as follows:		
	<b>98.1</b>	HMRC employee tax to deduct from March is zero – credit on HMRC £172.32	£0 March £67.20 February
	<b>98.2</b>	Clerk mileage Jan/ Feb	£15.98
	<b>98.3</b>	Clerk ink plan share Feb/Mar	£4.95 x 2 = £9.90
	<b>98.4</b>	Clerk salary end of March £336.37 plus home office £26 and April	£362.37
	<b>98.5</b>	Defib battery	£210 plus £12.50 delivery
	<b>98.6</b>	Donation/S137 to Reading Room	£100
	<b>98.7</b>	Parish News for insert cost	£5
	<b>98.8</b>	Account charges for quarter	£18
	<b>98.9</b>	Wave water bill for allotments	£35.02
	<b>98.10</b>	CAPALC subs	£289.15 pay in April
	<b>98.9</b>	Additional Community Leadership Fund grant received	tbc
<b>23/99</b>	<b>DATE OF NEXT MEETING</b> The date of the next Parish Council meeting was confirmed as the 7 <sup>th</sup> May 2024 at 6pm in the Reading Room, Bainton – please note this is the <b>Annual Parish Meeting</b> (starting at 6pm for refreshments) followed by the <b>Annual Parish Council meeting</b> at 7.30pm.		

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_