

# Minutes of BAINTON & ASHTON ANNUAL PARISH COUNCIL MEETING

on Thursday 27<sup>th</sup> June 2024 at 7pm in the Reading Room, Bainton.

Present: Councillors Mr M Lucas, Ms S Lucas and Ms I Walsh

Clerk; Miss J Rice

Members of the public; 0

<b>24/25</b>	<b>APOLOGIES FOR ABSENCE</b>	
	<b>To receive and note apologies received by the Clerk.</b> There were no apologies.	
<b>24/26</b>	<b>DECLARATIONS OF INTEREST</b>	
	<b>To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There were no declarations of interest in items on the agenda.	
<b>23/27</b>	<b>PUBLIC PARTICIPATION</b>	
	<b>Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.</b> There were no members of public present.	
<b>24/28</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	<b>To agree the minutes of the annual meeting on 7<sup>th</sup> May 2024 are a true record. Minutes to be signed by the Chairman.</b> The minutes were agreed as a true record and duly signed by the Chairman.	
<b>24/29</b>	<b>GOVERNANCE AND FINANCE</b>	
	<b>29.1</b>	<b>To receive, review and adopt the NALC revised Financial Regulations, circulated.</b> The revised financial regulations were adopted with the confirmation that the financial checker will also check bank details on the 3 random invoices match the ones on the same payments. The same levels of authorisation will remain as they were. <b>Action Clerk</b>
	<b>29.2</b>	<b>To receive and re-adopt code of conduct, herewith.</b> The code of conduct was re-adopted.
	<b>29.3</b>	<b>To receive and note revised terms of reference for Nature Recovery Working Group and agree, circulated.</b> The terms of reference will be checked with the Nature Recovery Group and be proposed at the next meeting. It was agreed to ask the grass contractor to trim round the village signs that are obscured by the long grass. It was further agreed to report the unreadable and dirty signs to Fixmystreet. <b>Action NRWG/Clerk/Cllr M Lucas</b>
	<b>29.4</b>	<b>To receive and discuss finance report until end of May 2024, herewith, for any financial decisions.</b> The Clerk briefly reported on the position as at the end of May. The bank balance being £17515 with earmarked reserves included of £4k sheepwash grant, 1k nature recovery grant, 1.5k for speed reduction measures and £500 for Highfield Road anti-social behaviour measures. There were no questions.
	<b>29.5</b>	<b>To agree any new dates and costs for training required for Councillors and receive feedback on planning training attended.</b> This will be carried over for any new Councillors.
	<b>29.6</b>	<b>To agree list of responsibilities for Cllrs, herewith.</b> This will be carried forward for when there are new Councillors.
	<b>29.7</b>	<b>To note Community Leadership Fund (CLF) payments and status report/action required, information circulated.</b> It was noted there is still £300 for a new bench plinth at the Sheepwash which was dependent on a family putting a memorial bench there and this is now not going ahead. It was agreed to apply for a further amount of CLF monies for a new bench there. The remaining £500 CLF is outstanding for signage at the Sheepwash and plants/flowers at village green. <b>Action Clerk to process</b>
	<b>29.8</b>	<b>To receive any applications for co-option to Parish Cllrs vacancies and resolve further action.</b> There were two new applications received and a vote was taken in favour of co-opting both to the vacant positions. <b>Action Clerk</b>

Signed by \_\_\_\_\_ Date \_\_\_\_\_

<b>24/30</b>	<b>REPORT FROM WARD COUNCILLOR</b> Irene Walsh reported a slow of activity due to the General Election and the main issues discussed being the housing plan, 20mph push for villages and the speed limit in between the villages to be discussed again at ward level. It was reported that a recent multi-agency flooding meeting was very useful and a report will be circulated and used at the next flood meeting on the 10/7/24.
<b>24/31</b>	<b>PARISH PROJECTS</b>
	<b>31.1</b> To receive update from Nature Recovery Group and agree action and expenditure from budget, including cutting of Bainton Green Road and CWS by PCC. It was agreed to await the outcome of the next NRG meeting on Weds 3/7/24.
	<b>31.2</b> To receive update report from Village Traffic Calming Group, including introduction of 20mph process, plan and letters from PCC to deliver. There were no representatives present and no update report received. The 20mph process has started and Peterborough City Council Highways will be chased up about the leaflets for the consultation. <b>Action Clerk</b>
	<b>31.3</b> To receive update on Sheepwash renovation project, new signage and new bench. The works there have been very slow but have increased in activity recently and more planned next week. See also item 29.7.
	<b>31.4</b> To discuss flooding updates on action and agree any new actions, including feedback from meeting with Anglian Water, IDB and other councils. See item 30 above. It was noted that a joint approach is better and the intention is to get to the best position possible in preparation and understanding of floods and agency's roles in managing it.
	<b>31.5</b> To receive feedback from PCC re Highfield Road improvements site meeting and agree actions. Bollards installation put on hold, further discussions taking place. It was noted that following a JCC Steering Group meeting further options were put forward that improved the habitat and prevented inappropriate parking, and these will be discussed at an options meeting.
<b>24/32</b>	<b>REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE</b>
	<b>32.1</b> To note play area in need of maintenance. Peterborough City Council contacted and confirming ownership. Augean grant deadline 1/8/24. Consider a sign. It was agreed to contact PCC again for a site visit for options and a possible grant application to be made for new resources/equipment and a road sign to point to the area.
	<b>32.2</b> To note grass cutting arrangements and consider second contractor back up. The contract was agreed as sufficient due to the current specialism required, however some local back up will be explored at the next NRG meeting.
	<b>32.3</b> To note PCC to reinstate verges at new build site. It was noted that Highways had agreed to re-instate verges damaged by building work.
	<b>32.4</b> To note defib error code fixed by resident. Check not done by M Perkins/I Walsh for June due to illness, tba. Cllr M Lucas for July. This was noted and a further check revealed no further problem. The rota will be updated and re-issued and further training in 6 months investigated. <b>Action Clerk</b>
	<b>32.5</b> To note chemical spraying by PCC on Pinfold reported and resolved – not to continue and apology. It was agreed to ask PCC to review the spraying schedule and method.
	<b>32.4</b> To receive information regarding any new maintenance issues and agree action/expenditure. See 29.3.
<b>24/33</b>	<b>PLANNING</b> To receive details of applications and note or resolve council response.
	<b>33.1</b> To note any update on planning enforcement case started for reporting of cars parked/stored on land off B1443. Planning Enforcement have visited and is following up queries and information provided. New photos/information sent placed on file. It was noted that a letter confirming the breach of planning control is now remedied was received 20/6/24. It was reported that the cars and noise have gone.
	<b>33.2</b> 24/00400/HHFUL proposed erection of S/S pool building – material changes to consent 23/00031/HHFUL at Poplar Farm, Bainton Green Road, Ashton. Response sent. Awaiting decision. This was noted.
	<b>33.3</b> 24/00419/HHFUL proposed 2 storey side extension at Paddock Cottage, Helpston Road, Bainton. Decide response, deadline 25/4/24. Response sent. Permitted 21/5/24 This was noted.
	<b>33.4</b> 24/00438/CTR Lime red x2 reduce by approx. 5m into pollard. Withdrawn by applicant. This was noted.
	<b>33.5</b> To receive and note any new applications arriving after agenda issued to see if can be agreed now. There were none.

Signed by \_\_\_\_\_ Date \_\_\_\_\_

<b>24/34</b>	<b>PARISH/COMMUNITY/PCC LIAISON</b>	
	<b>34.1</b>	<b>To note feedback from Parish Liaison meeting on 19/6/24 and note any actions.</b> It was noted that there were co-options to the PCC scrutiny committees and
	<b>34.2</b>	<b>To receive other feedback from recently attended meetings.</b> It was noted that the Good Neighbours Scheme may charge Parish Councils again in future.
	<b>34.3</b>	<b>To note Allotment Association investigations over trusteeship, circulated.</b> This was noted.
<b>24/35</b>	<b>COMMUNICATION AND CORRSPONDENCE</b>	
	<b>35.1</b>	<b>To receive and note any communication sent to the Clerk and decide on action.</b>
<b>24/36</b>	<b>PAYMENTS – to authorise payments to be made or made as follows;</b> The following payments were authorised.	
	<b>36.1</b>	Clerk mileage May and June, plus home office allowance £30.15
	<b>36.2</b>	Clerk ink plan share June £4.95
	<b>36.3</b>	HMRC PAYE payable by employer/ee for June £68.40
	<b>36.4</b>	Clerk salary £342.22 less tax £68.40 payable 30/6/24 £273.82
	<b>36.5</b>	SLCC share of subs £50.38
	<b>36.6</b>	Vision ICT biennial fee for gov.uk accounts £78 paid
	<b>36.7</b>	Leics Gardens for cuts in April and May £562.50 £500
	<b>36.8</b>	PCC for bird spikes – invoice to come £132.57 plus vat
	<b>Income</b>	Allotment Association water bill £17.68 VAT reclaim £274.84
<b>24/37</b>	<b>DATE OF NEXT MEETING</b> It was agreed that the date of the next Parish Council meeting is 3 <sup>rd</sup> September 2024 tbc in the Reading Room, Bainton. <b>There is a possibility this may change to 2<sup>nd</sup> September due to the new Councillors' availability.</b>	

Signed by \_\_\_\_\_ Date \_\_\_\_\_