



## Bainton & Ashton Parish Council

Bainton Reading Room, Barnack Road, Bainton PE9 3AE

w. [baintonandashtonparishcouncil.org.uk](http://baintonandashtonparishcouncil.org.uk)

f @baintonandashton

Jenny Rice, Clerk and Responsible Financial Officer

e. [bainton.ashton.clerk@live.co.uk](mailto:bainton.ashton.clerk@live.co.uk)

m. 07889669550

Dear Councillors,

You are required to attend **a meeting of Bainton and Ashton Parish Council** on **Monday 2<sup>nd</sup> September 2024 at 8pm** at the Reading Room, Bainton, when the following listed business will be transacted;

Yours sincerely,

Jenny Rice, Clerk and Responsible Finance Officer

Date 28/8/24

### A G E N D A

<b>24/38</b>	<b>SIGN DECLARATIONS OF ACCEPTANCE</b>	
	New Councillors to sign their declarations.	
<b>24/39</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies received by the Clerk.	
<b>24/40</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>23/41</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
<b>24/42</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To agree the minutes of the last meeting on 27 <sup>th</sup> June 2024 are a true record. Minutes to be signed by the Chairman.	
<b>24/43</b>	<b>GOVERNANCE AND FINANCE</b>	
	<b>43.1</b> C/F To receive, review and adopt the NALC revised Financial Regulations, circulated.	
	<b>43.2</b> To receive and discuss finance report until end of July 2024, herewith, for any financial decisions and discuss initial wish list for budget for 25/26.	
	<b>43.3</b> To agree new bank signatories and instigate/update forms.	
	<b>43.4</b> To agree any new dates and costs for training required for Councillors, including carbon literacy.	
	<b>43.5</b> To agree a new list of responsibilities for Cllrs, herewith.	
	<b>43.6</b> To note Community Leadership Fund payments and status report/action required, information circulated, plus new application for bench processed.	
	<b>43.7</b> To receive any applications for co-option to Parish Cllrs vacancy and resolve further action.	
	<b>43.8</b> To receive feedback from meeting re amalgamation of Parish Councils and agree next steps.	
	<b>43.9</b> To note CAPALC conference date of 20/9/24 and agree attendance.	
	<b>43.10</b> To decide future meeting dates.	
	<b>43.11</b> To agree agreement of terms with internal auditor for year 24/25.	
<b>24/44</b>	<b>REPORT FROM WARD COUNCILLOR IRENE WALSH</b>	
<b>24/45</b>	<b>PARISH PROJECTS</b>	
	<b>45.1</b> To receive and note revised terms of reference from the Nature Recovery Working Group and agree, circulated.	

	45.2	To receive update from Nature Recovery Group (circulated) and agree action and any expenditure from budget, including cutting of Bainton Green Road and CWS by PCC and attendance at Restore Barnack's field paths meeting on 15/9.	
	45.3	To receive update report from Village Traffic Calming Group, including feedback on consultation on introduction of 20mph if available.	
	45.4	To receive update on Sheepwash renovation project, new signage and new bench.	
	45.5	To receive update from flooding joint agency meetings and actions.	
	45.6	To receive feedback from PCC re Highfield Road improvements.	
24/46	<b>REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE</b>		
	46.1	To note feedback from play area meeting on site and requests for ideas and quotes to improve. Agree actions on grant application and PC expenditure on CTP.	
	46.2	To note feedback on grass cutting arrangements and agree action, including nettles.	
	46.3	To note defib checks performed and any issues reported.	
	46.4	To receive information regarding any new maintenance issues and agree action/expenditure. Note branches on Church Lane being done and tree on Ufford Road reported.	
24/47	<b>PLANNING To receive details of applications and note or resolve council response.</b>		
	47.1	24/00400/HHFUL proposed erection of S/S pool building – material changes to consent 23/00031/HHFUL at Poplar Farm, Bainton Green Road, Ashton. Response sent. <b>Permitted 9/7/24</b>	
	47.2	To receive and note any new applications arriving after agenda issued to see if can be agreed now and any applications decided in Clerk's absence.	
24/48	<b>PARISH/COMMUNITY/PCC LIAISON</b>		
	48.1	To note feedback from JCC annual conference 17/7/24.	
	48.2	To receive feedback from recently attended and agree future meetings, including Ward meeting and Local Plan briefing 16/9/24.	
	48.3	To note allotment tenancy for 5 year lease of land from farmer is due to be renewed in October 2024 and agreement with the allotment association – herewith. Resolve action including terms and rent.	
24/49	<b>COMMUNICATION AND CORRSPONDENCE</b>		
	49.1	To receive and note any communication sent to the Clerk and decide on action. <ul style="list-style-type: none"> <li>- Review of elections polling places etc, circulated, by 9/9/24.</li> <li>- From resident on Tallington Road dangers and weight limits</li> <li>- From CPCA on bus franchising consultation by 20/11.</li> </ul>	
24/50	<b>PAYMENTS – to authorise payments to be made or made as follows;</b>		
	50.1	Clerk mileage July/Aug, plus home office allowance Jul and Aug	£67.30
	50.2	Clerk ink plan share July and August	£9.90
	50.3	HMRC PAYE payable by employer/ee for July and August	£68.40 £68.60 paid
	50.4	Clerk salary £342.22 less tax tbc payable 30/9/24 and 31/10/24	£tbc
	50.5	Vision ICT new accounts/changed and hosting of emails for the year 24-25	£120/£6
	50.6	Wave water bill	£80.38
	50.7	Leics Gardens grass cutting 24/127	£500
	50.8	Peterborough Limited for bird spikes at play area	£159.08
	50.9	Allotment rent to landowner of allotments	£350 tba
	Income	Allotment Association water bill	£80.38 due
24/51	<b>DATE OF NEXT MEETING To agree that the date of the next Parish Council meeting is Monday 4<sup>th</sup> November 2024 tbc in the Reading Room, Bainton.</b>		