



Bainton and Ashton Parish Council

Bainton Reading Room, Barnack Road, Bainton PE9 3AE
 w. baintonandashton-pc.gov.uk
 @baintonandashton
 Jenny Rice Clerk and Responsible Financial Officer
 e. clerk@baintonandashton-pc.gov.uk
 m. 07889669550

Dear Councillors,

You are required to attend **a meeting of Bainton and Ashton Parish Council** on **Tuesday 19th March 2024 at 7pm** at the Reading Room, Bainton, when the following listed business will be transacted;

Yours sincerely,

Jenny Rice, Clerk and Responsible Finance Officer

Date 14/3/24

A G E N D A

23/86	APOLOGIES FOR ABSENCE	
	To receive and note apologies received by the Clerk.	
23/87	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
23/88	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
23/89	MINUTES OF THE LAST MEETING (previously circulated)	
	To agree the minutes of the last meeting on 9 th January 2024 are a true record. Minutes to be signed by the Chairman.	
23/90	MATTERS ARISING from previous meeting for information.	
23/91	GOVERNANCE, TRAINING AND FINANCE	
	91.1	To receive and discuss finance position to end of February to use for any decisions, herewith, and resolve any queries, circulated.
	91.2	To receive internal finance checks to end of December 2023, Cllr M Lucas.
	91.3	To decide on new bank signatory and Vice Chairman if required. Form to be signed.
	91.3	To note Parish Councillor vacancy insert to Parish News and agree further recruitment methods and/or options for future, if needed. Note: Parish Councillor elections in May 2024 and possible recruitment event.
	91.4	To agree dates and format of the two Annual meetings – Parish (residents) and Parish Council.
	91.5	To note training opportunities and agree any new bookings.
	91.6	To note appraisal due and increment review Nov 2023 → and agree date/who.
	91.7	To note any problems with use of old email addresses and agree action.
23/92	REPORT FROM WARD COUNCILLOR To receive and note latest report from Ward Councillor Over, if available.	
23/93	PARISH PROJECTS	
	93.1	To receive and note update from the Nature Recovery Group and agree any expenditure.
	93.2	To receive and note any feedback from James Collingridge/PCC re Highfield Road and resolve actions, chased up.
	93.3	To receive update from PCC re 20 mph traffic order and from Traffic Calming Group, including latest from PCC meeting, circulated, re ward-based control measures, MP involvement and also re Community Speedwatch and resolve action.
	93.4	To receive and note update on management of the Bainton Green Road County Wildlife Site verges, actions agreed by PCC.
	93.5	To receive and note update on Sheepwash renovation project and danger water sign/risk assessment and new bench, risk assessment attached.
	93.6	To consider Parish Council Climate Action Plan/Group.

23/94	REPORTS FROM REPRESENTATIVES/VILLAGE AND ASSET MAINTENANCE		
	94.1	To receive information regarding any new maintenance issues and agree any action/expenditure. Agree removal of Coronation signs.	
	94.2	To receive and note updated Asset Register, herewith, and to note asset maintenance budget of £450 available. Agree insurance policy review and Buttercross insurance or not.	
	94.3	To receive and note update on flooding prevention action – resolve new Whatsapp group, newsletter, action/residents.	
	94.5	To note verge grass cutting regimes (including Highfield Road improvements) to continue and agree continuation strategy/shadowing C Stanton, and an annual monthly plan.	
	94.6	To agree cost of new defib battery £210 plus delivery, plus defib rota of checks.	
23/95	PLANNING To receive details of applications and note or resolve council response.		
	95.1	To note latest on planning enforcement case started for reporting of cars parked/stored on land off B1443. Planning Authority responding to Planning Contravention Notice sent to resident and follow up action is planned.	
	95.2	23/01408/OUT Outline application with some matters reserved for a S/S 2-bedroom detached bungalow at Stonecroft, Ufford Road, Bainton. Deadline 8/11/23 Permission refused.	
	95.3	23/00118/OUT Land to the South of West St in Helpston, up to 20 houses. Objection re-affirmed.	
	95.4	23/00581/HHFUL demolition of existing outbuilding and erection of timber pre-fabricated single storey granny annexe for ancillary use to the main building – refused permission - appeal lodged 25/2/14.	
	95.5	23/00258/CTR Cherry tree – fell – at Maple House Tallington Road, Bainton. Deadline 19/3/24. Decide response.	
23/96	96.1	PARISH/COMMUNITY/PCC LIAISON	
		<ul style="list-style-type: none"> a) To receive and note feedback from Parish Liaison Group meeting. b) To receive and note request from Reading Room for a donation towards a new “chatty bench” and agree response/amount. c) To note response from City Council legal department on ownership of the Buttercross inconclusive. d) To note feedback from Mayor’s Civic Award ceremony and Cliff (ex Parish Councillor) and Julie Stanton’s successful nomination and receipt of award for Contribution to the Environment. e) To note current Bainton Poors Estate Trustee vacancy and agree action. 	
23/97	97.1	COMMUNICATION AND CORRESPONDENCE	
		<ul style="list-style-type: none"> a) To note correspondence re coaches travelling through Bainton. b) To note correspondence re use of What3Words to report issues ie potholes to PCC. c) To note Allotments Association AGM is 26th March 2024 at 7.30pm and confirm attendance and any issues to raise. 	
23/98	PAYMENTS AND RECEIPTS: To agree payments to be made/made as follows;		
	98.1	HMRC employee tax to deduct from March is zero – credit on HMRC £172.32	£0 £67.20 February
	98.2	Clerk mileage Jan/ Feb	£15.98
	98.3	Clerk ink plan share Feb/Mar	£4.95 x 2 = £9.90
	98.4	Clerk salary end of March £336.37 plus home office £26 and April	£362.37
	98.5	Defib battery	£210 plus £12.50 delivery
	98.6	Donation/S137 to Reading Room	tba
	98.7	Parish News for insert cost	£5
	98.8	Account charges for quarter	£18
	98.9	Additional Community Leadership Fund grant received	tbc
23/99	DATE OF NEXT MEETING To confirm the date of the next Parish Council meeting is the 7th May 2024 at 6pm in the Reading Room, Bainton – please note this is the Annual Parish Meeting (starting at 6pm for refreshments) followed by the Annual Parish Council meeting at 7.30pm.		