



Bainton & Ashton Parish Council

Bainton Reading Room, Barnack Road, Bainton PE9 3AE

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Jenny Rice, Clerk and Responsible Financial Officer

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Dear Councillors,

You are required to attend **the meeting of Bainton and Ashton Parish Council on Thursday 4th September 2025 at 7pm** in the Reading Room, Bainton, when the following listed business will be transacted;

Yours sincerely,

Jenny Rice, Clerk and Responsible Finance Officer

Date 29/8/25

A G E N D A

25/30	APOLOGIES FOR ABSENCE To receive and note apologies received by the Clerk. Ward Cllr Tighe.	
25/31	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
25/32	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
25/33	MINUTES OF THE LAST MEETING (previously circulated)	
	To agree the minutes of the last meeting on 30/6/25 are a true record. Minutes to be signed by the Chairman.	
25/34	GOVERNANCE, FINANCE AND TRAINING	
	34.1	To receive and discuss finance report until end of July/August 2025, herewith, and resolve any issues.
	34.2	To agree any new dates and costs for training required for Councillors.
	34.3	To receive any co-option application form(s) and appoint according to co-option policy or agree future recruitment strategies.
	34.4	To receive and note additional premium for new benches, play area and phone box to be resolved.
		To exclude the public for reasons of confidentiality.
	34.5	To receive update from staffing committee on Clerk's appraisal and recommendation and resolve. To invite public back and give summary of action agreed.
	34.6	To discuss feedback from Poors Charity Trustee meeting and agree action and a way forward.
	34.7	To note asset checks to be done and offers of help to do these tba
25/35	REPORT FROM NEW WARD COUNCILLOR To receive report from K Tighe, Ward Councillor, plus resolve response re Ward meetings, email circulated. Also, Cllr Boyce is re-instated as Parish Liaison Working Group Chairman and the next meeting is 23/9/25. Resolve attendance.	
25/36	PARISH PROJECTS	
	36.1	To receive update from Nature Recovery Group and agree any action and expenditure from budget.
	36.2	To receive any new update report from Village Traffic Calming Group, including 20mph installation started.
	36.3	To receive update on the refurbishment of the Sheepwash and agree further action/expenditure on more clearance as advised by NR group. See update herewith.
	36.4	To receive and note minutes/update from multi-agency group meeting on flooding and resident issue action taken.

	36.5	To receive update on measures to reduce anti-social behaviour at High Field Road and agree a course of action, including signage/gateways, and update on bund idea.	
	36.6	To receive and note update on BT phone box conversion to library and agree any further action needed.	
	36.7	To note any update from the Verges Group and resultant action.	
	36.8	To receive and note play area refurbishment project update (started 1/9/25) and resolve any issues, including agreement to basic road sign and new fencing quote tba.	
25/37	CLOSURE OF GRAVEYARD AND PROVISION OF NEW		
	37.1	To receive feedback on the closure process and agree date for public meeting to discuss options on management by Parish Council and provision of land for a new graveyard and consider management plan pointers and costs.	
	37.2	To receive feedback on grant for future graveyard costs and any ceiling – PCC says under review.	
23/38	REPOR	T FROM REPRESENTATIVES AND ASSET MAINTENANCE	
	38.1	To note grass cutting tender to be agreed and sent to contractors, including Sheepwash and graveyard.	
	38.2	To receive and note defib checks carried out.	
	38.3	To receive information regarding any new maintenance issues and agree action/expenditure.	
	38.4	To note allotment association water bill and leak being investigated.	
25/39	PLANNING To receive details of applications and note or resolve council response.		
	39.1	To note planning enforcement case for reporting of cars parked/stored and sheep grazing on land off B1443. Planning Enforcement case number 25/00051. Chased up, no update given, see below for same site.	
	39.2	24/01633/FUL proposed new agricultural building at The Green, Helpston Road, Bainton. Re-submission. Response of concern sent by Parish Council. Refused permission.	
	39.3	To receive and note any new applications arriving after agenda issued to see if can be agreed now.	
25/40	PARISH/COMMUNITY/PCC LIAISON		
	40.1	To note feedback from Parish Liaison meeting and note any actions.	
	40.2	To receive other feedback from recently attended meetings not covered on agenda.	
25/41	COMMUNICATION AND CORRRESPONDENCE		
	41.1	To note, from residents re noise nuisance dog barking – reported to Peterborough City Council. Log sheet filling required.	
	41.2	To note, from resident re dyke clearance and flood risk.	
25/42	PAYMENTS – to authorise payments to be made or made as follows;		
	42.1	Clerk for mileage £39.60 and home office £26 x 2 for July and August	£88.90
	42.2	Clerk ink plan share July and August £3.92 pm	£7.84
	42.3	HMRC PAYE payable by employer/ee August and September	£tbc
	42.4	Clerk salary £356.40 less tax, to be paid 30/9/25 and back pay of national pay rise	£285 £57.35
	42.5	Timotay second payment payable for play area, 15k grant received first (VAT to be reclaimed)	£17971.33
	42.6	Leics Gardens for grass cutting as per contract on 21/6/25	£600
	42.7	Wave water bill (reclaimed from Allotment Assoc)	£92.60
	42.8	Vision ICT for hosted email accounts	£120
	42.9	Hedgelaying2Landscaping for new benches from grants	£1080
	42.10	Receipt from Allotment Association for water	£tbc
25/43	DATE OF NEXT MEETING To agree the date of the public meeting in October and the next Parish Council meeting in November tbc, in the Reading Room, Bainton.		