



## Bainton & Ashton Parish Council

Bainton Reading Room, Barnack Road, Bainton PE9 3AE  
 w. baintonandashtonparishcouncil.org.uk  
 @baintonandashton  
 Jenny Rice, Clerk and Responsible Financial Officer  
 e. bainton.ashton.clerk@live.co.uk  
 m. 07889669550

Dear Councillors,

You are required to attend **the meeting of Bainton and Ashton Parish Council on Thursday 15<sup>th</sup> January 2026 at 7.30pm** in the Reading Room, Bainton, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Clerk and Responsible Finance Officer

Date 9/1/26

### A G E N D A

<b>25/58</b>	<b>APOLOGIES FOR ABSENCE</b> To receive and note apologies received by the Clerk.
<b>25/59</b>	<b>DECLARATIONS OF INTEREST</b>
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
<b>25/60</b>	<b>PUBLIC PARTICIPATION</b>
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.
<b>25/61</b>	<b>CO-OPTION TO THE PARISH COUNCILLOR VACANCY</b> - To receive and note application for co-option, circulated, and resolve to appoint. If appointed, applicant to sign the declaration of acceptance and join the meeting.
<b>25/62</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>
	To agree the minutes of the last meeting on 6/11/25 are a true record. Minutes to be signed by the Chairman.
<b>25/63</b>	<b>GOVERNANCE, FINANCE AND TRAINING</b>
	<b>63.1</b> To receive and discuss finance report until end of December 2025, herewith, and resolve any issues.
	<b>63.2</b> To agree any new dates and costs for training required for (new) Councillors.
	<b>63.3</b> To amend standing orders and financial regulations to allow authorisation by Clerk and one other, plus organise a standing order payment for the Clerk's salary and expenses and a direct debit for water bills.
	<b>63.4</b> To consider a new bank signatory being agreed.
	<b>63.5</b> To receive and note any update from the (Councillor) Poors Charity Trustee on the Charity management.
	<b>63.6</b> To receive and note amended final budget and precept and discuss and agree any changes necessary, herewith. (Budget amended to add in capital recreation ground expenditure that is claimed back from Peterborough City Council.)
	<b>63.7</b> To receive and note donation request from Barnack School for resources and resolve.
	<b>63.8</b> To resolve dates for annual meetings of Parish Council (May) and Village (between March and June).
<b>25/64</b>	<b>REPORT FROM NEW WARD COUNCILLOR</b> To receive report from K Tighe, Ward Councillor, plus feedback from recent and future Barnack Ward meeting on 18/1/26. To agree any agenda items. To agree Ward Councillor Fund request.
<b>25/65</b>	<b>PARISH PROJECTS</b>
	<b>65.1</b> To receive update from Nature Recovery Group and agree any action and expenditure from budget.
	<b>65.2</b> To receive any new update/report from Village Traffic Calming Group, including agreeing new driving carefully sign(s).
	<b>65.3</b> To receive update on the refurbishment of the Sheepwash, including outstanding signage and agree action.

	<b>65.4</b>	To receive and note minutes/update from multi-agency group meeting on flood prevention on 19/11/25.	
	<b>65.5</b>	To receive update on measures to reduce anti-social behaviour at High Field Road, including new signage.	
	<b>65.6</b>	To receive and note update final actions of play area refurbishment project; a) Thanks to R McNeish for putting up the arrow signs b) Quotes received for a new fence and decision needed on way forward	
<b>25/66</b>	<b>CLOSURE OF GRAVEYARD AND PROVISION OF NEW</b>		
	<b>66.1</b>	To agree the new questionnaire on resident preferences on burials and to note Barnack are reviewing their policy and pricing, to follow.	
<b>23/67</b>	<b>REPOR</b>	<b>T FROM REPRESENTATIVES AND ASSET MAINTENANCE</b>	
	<b>67.1</b>	To note grass cutting tender finalised and sent out to contractors, circulated. Deadline 27/2/26.	
	<b>67.2</b>	To receive and note defib checks and to note new rota for year, circulated.	
	<b>67.3</b>	To receive information regarding any new maintenance issues and agree action/expenditure, including new Ashton triangle posts x 3, quoted £220 ex vat per post.	
	<b>67.4</b>	To note allotment association water bill and leak being investigated.	
<b>25/68</b>	<b>PLANNING To receive details of applications and note or resolve council response.</b>		
	<b>68.1</b>	25/01265/CTR works to various Lime trees at Tallington Road, Bainton. Support sent. <b>Permitted 12/11</b>	
	<b>68.2</b>	25/01271/CTR works to trees at church yard, Bainton. Support sent. Permitted 13/11/25.	
	<b>68.3</b>	To receive and note any new applications arriving after agenda issued to see if can be agreed now.	
<b>25/69</b>	<b>PARISH/COMMUNITY/PCC LIAISON</b>		
	<b>69.1</b>	To note allotment site lease ends on 10/10/2029 and consider options.	
	<b>69.2</b>	To receive feedback from recently attended meetings not covered on agenda.	
<b>25/70</b>	<b>COMMUNICATION AND CORRESPONDENCE</b>		
	<b>70.1</b>	To note offer of community energy workshop free place 3/2/26 5-6pm, Cambs ACRE.	
<b>25/71</b>	<b>PAYMENTS – to authorise payments to be made or made as follows;</b>		
	<b>71.1</b>	Clerk for mileage £22.05 and home office £26 x 2 for November and December	£74.05
	<b>71.2</b>	Clerk ink plan share November and December £3.92 pm	£7.84
	<b>71.3</b>	Clerk reimbursement of Microsoft Office subscription	£84.99
	<b>71.4</b>	Vision ICT for gov.uk domain	£78
	<b>71.5</b>	HMRC PAYE payable by employer/ee December 2025 and January 2026	£76.20 paid and £76 to be paid
	<b>71.6</b>	Clerk salary for January 2026 £380.25 less tax (Clerk salary December 2025 adjusted last month for overpayment of back pay.)	£304.25 Jan £245.12
	<b>71.7</b>	Reimbursement of batteries for Xmas tree lights needed.	tbc
	<b>71.8</b>	Tallington Farm Xmas trees	£270 paid
	<b>71.9</b>	S Bratley for rent of allotment site	£350 paid
<b>RECS</b>	<b>71.10</b>	HMRC receipt of VAT reclaim received 4/12/25	£5464.25
<b>25/72</b>	<b>DATE OF NEXT MEETING</b> To agree the date of the next Parish Council meeting in <b>March</b> tbc, in the Reading Room, Bainton.		