



Bainton and Ashton Parish Council

Bainton Reading Room, Barnack Road, Bainton PE9 3AE
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 Jenny Rice Clerk and Responsible Financial Officer
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Dear Councillors,

You are required to attend **a meeting of Bainton and Ashton Parish Council** on **Tuesday 16th April 2024 at 7pm** at the Reading Room, Bainton, when the following listed business will be transacted;

Yours sincerely,

Jenny Rice, Clerk and Responsible Finance Officer

Date 11/4/24

AGENDA

24/01	APOLOGIES FOR ABSENCE		
	To receive and note apologies received by the Clerk.		
24/02	DECLARATIONS OF INTEREST		
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).		
24/03	PUBLIC PARTICIPATION		
	Arrangements will be made for the public to join the meeting. A maximum of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.		
24/04	MINUTES OF THE LAST MEETING (previously circulated)		
	To agree the minutes of the last meeting on 19 th March 2024 are a true record. Minutes to be signed by the Chairman.		
24/05	MATTERS ARISING from previous meeting for information.		
24/06	GOVERNANCE, TRAINING AND FINANCE		
	6.1	To receive and note report to end of the financial year herewith, and resolve any queries, circulated.	
	6.2	To receive internal finance checks to end of March 2024, Cllr M Lucas.	
	6.3	To agree appointment of internal auditor as previously.	
	6.4	To receive and note Accounting Statements for Annual Governance and Accountability Return (AGAR) Section 2 and agree .	
	6.5	To note uncontested election and current 3 Councillors elected and resolve any further action on co-option. Note update on Annual Parish Meeting.	
	6.6	To note appraisal carried out and agree recommendation and if applicable back dating.	
24/07	PLANNING To receive details of applications and note or resolve council response.		
	7.1	To note latest on planning enforcement case started for reporting of cars parked/stored on land off B1443. Planning Enforcement have visited recently and is following up queries.	
	7.2	24/00400/HHFUL proposed erection of S/S pool building – material changes to consent 23/00031/HHFUL at Poplar Farm, Bainton Green Road, Ashton. Decide response. Deadline 29/4/24	
	7.3	24/00419/HHFUL proposed 2 storey side extension at Paddock Cottage, Helpston Road, Bainton. Decide response, deadline 25/4/24.	
	7.4	24/00438/CTR Lime red x2 reduce by approx. 5m into pollard. Decide response, deadline 23/4/24.	
	7.5	To receive and note any new applications arriving after agenda issued to see if can be agreed now.	
24/08	PAYMENTS AND RECEIPTS: To agree payments to be made as follows;		
	8.1	HMRC employee tax to deduct from April is zero – credit on HMRC £172.32	£0
	8.2	Clerk mileage Mar	£14.40
	8.3	Clerk ink plan share April	£4.95
	8.4	Clerk salary end of April £336.37 plus home office £26 less tax/NI	£362.37
	8.5	Reimburse Clerk for signs	£25.07
	8.6	Reading Room hire charge	£118.00

Receipts	8.7	Additional Community Leadership Fund grant received Water bill from Allotment Assoc due	£537.68 £35.02
24/09	DATE OF NEXT MEETING To confirm the date of the next Parish Council meeting is the 7th May 2024 at 6pm in the Reading Room, Bainton – please note this is the Annual Parish Meeting (starting at 6pm for refreshments) followed by the Annual Parish Council meeting at 7.30pm.		