




## Bainton & Ashton Parish Council

Bainton Reading Room, Barnack Road, Bainton PE9 3AE  
w. [baintonandashtonparishcouncil.org.uk](http://baintonandashtonparishcouncil.org.uk)

 @baintonandashton

Jenny Rice, Clerk and Responsible Financial Officer  
e. [bainton.ashton.clerk@live.co.uk](mailto:bainton.ashton.clerk@live.co.uk)  
m. 07889669550

### HEALTH & SAFETY POLICY STATEMENT

The Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations impose statutory duties on employers and Employees.

To enable these statutory duties to be carried out it is the policy of the Parish Council, so far as is reasonably practicable, to ensure that responsibilities for health, safety and welfare are properly assigned, accepted and fulfilled. All levels within the Parish Council will identify areas where all practicable steps can be taken to safeguard the health, safety and welfare of all employees, contractors and visitors who may be affected by operations and premises under our control.

1. So far as is reasonably practicable, it is the intention of the Parish Council to provide suitable and sufficient risk assessments and adequate information to ensure that, where relevant:-
  - a. The provision and maintenance of plant, machinery, equipment and systems of work are safe and without risks to health.
  - b. The arrangements and precautions for the handling, storage, transport, use and disposal of articles and substances at work are safe and without risk to health.
  - c. The provision of such information, instruction, training and supervision as is necessary to secure the health, safety and welfare at work of the employee/volunteers.
  - d. The working environment (home) of the employee (Clerk) is safe, without risk to health and adequate facilities and arrangements are made for their welfare at work. Also, that relevant home insurance is in place.
  - e. The Health and Safety Policy is reviewed and updated as when necessary after liaison with the relevant people. Communication of any such changes will be made to all employees/volunteers.
  - f. Effective means of communication are encouraged and maintained throughout the Parish Council to promote all aspects of health, safety and welfare.
  - g. A risk assessment will be carried out when necessary to assess risk and detail appropriate action necessary for the minimising of risk/accident.
2. It shall be the duty of all employees/volunteers in the process of their work:-

- a. To take reasonable steps for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work.
- b. As regards any duty or requirement imposed on the employer or any other person by or under any of the relevant statutory duties to co-operate with the Parish Council to promote all aspects of health, safety and welfare.

Signed *Jenny Rice*

Clerk to the Parish Council

Date: 6<sup>th</sup> July 2021